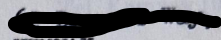


JAMES DOWNIE & SON

KIRSTYLE, KEMNAY
INVERURIE
AB5 9FJ



KEMNAY,
Inverurie
AB5 9FW

December 6, 1989.

James Downie & Son,
Carpenters & Joiners,
Braeside,
The Glebe,
Kemnay.

For the Attention of Mr. Duncan Downie

Dear Mr. Downie,

Proposed Bookcase for Helen Fraser Collection

The Council of the Bailies of Bennachie met on November 20 and discussed your quotation of November 1 which amounted to £667. 00 excluding VAT.

Members agreed to accept your quotation and I have been instructed to ask you to go ahead with the construction of the bookcase as described.

To allow us to organise the book collection in time for the opening of the Bailies Room in the Town Hall next year, we would be pleased if the work on the bookcase could be completed by Easter.

We thank you for your help in this matter and look forward to seeing the finished article which will doubtless be of high quality.

Yours sincerely,

Sheenah Cobb
Clerk to Bailies of Bennachie

JAMES DOWNIE & SON

CARPENTERS

JOINERS

FUNERAL UNDERTAKERS

The Bailies of Bennachie
per Mrs S Cobb
~~22, Bennachie~~
Kemnay
Inverurie AB5 9FW

November 1 1989

Dear Mrs Cobb

Proposed bookcases for H P Fraser Collection.

We have given further thought to the above and put forward the suggestion to make the unit with the lower portion 60" wide, 15" deep and 32" high with three panelled doors to lock. The upper portion would be made in three pieces each 20" wide, 12" deep, by 61" high, each unit to have a framed door with a glass panel and fitted with a lock. The whole would be surmounted by a cornice and would stand approximately 8 feet high by 5 feet wide. Adjustable shelves would be fitted to each portion. Blockboard would be used for the carcasses and shelves, and solid timber for the doors. plywood backs to be fitted to each separate unit.

The reason for this construction is to make the whole unit more easily transported if the need arise.

To construct the unit in oak would cost six hundred and sixty seven pounds (£667.00) excluding Vat. A reduction of some ten per cent could be made with the use of mahogany, but this could also lead to a reduction in the quality of finish, mahogany blockboard being rather more open in the grain.

Should you wish further discussion on the matter we would be only too pleased to help.

Yours sincerely

J Downie & Son
J Downie & Son.

2/7
KIRKSTYLE, KEMNAY
INVERURIE
AB5 9PJ

Tel. Kemnay (0467) 42204

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