



# GORDON DISTRICT COUNCIL

CHARLES A. ARMSTRONG BA IPFA FCCA  
Director of Finance



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Your Ref

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If telephoning or calling  
ask for

Date 3 August 1995

Mrs Gordon

Mr Paul Stallard  
Clerk to Bailies of Bennachie  
[REDACTED]  
Monymusk  
Aberdeenshire

Dear Mr Stallard

## BAILIES OF BENNACHIE - INSURANCE OF BOOKS etc

I refer to the above and enclose a copy of a letter received from the Zurich Municipal Insurance, detailing the cover offered and the relevant premium.

I am aware that Gordon Davidson has forwarded a draft agreement regarding the long term loan to Gordon District Council of equipment, books etc which the Bailies intend placing in the Bennachie Centre. The long term loan agreement requires to be signed before these items can be insured under the Council's All Risk Policy and I trust this matter is progressing.

Yours sincerely

**DIRECTOR OF FINANCE**



*Gordon Finance*

*the finance department of gordon district council*

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ZURICH  
MUNICIPAL

ZURICH MUNICIPAL  
7 QUEEN'S TERRACE, ABERDEEN A

*Jan Murray*

TELEPHONE: 01224 623149  
FAX: 01224 646930

Depute Director of Finance  
Gordon District Council  
Gordon House  
Blackhall Road  
INVERURIE AB51 9WA

9 June 1995

JG/LS

Dear Mr Murray

**INSURANCE - BOOKS ETC BELONGING TO THE BAILIES OF BENNACHIE**

We refer to previous discussions and your letter with enclosures dated 23 May 1995 on the above subject.

We shall be able to offer Theft cover following forcible and/or entry or exit to the centre on the various items belonging to the Bailies and held in the new Bennachie Centre. This would be added as an additional item to the Council's **SELECT** module for All Risks although, as previously mentioned, the cover will be limited to theft only, £100 excess will apply to each claim except for computer equipment where the excess is increased to £250. Regarding the artefacts, we would not be prepared to establish an agreed value in advance for these items but Indemnity cover would apply at the time of any loss. Here again, an excess of £100 would apply and we are assuming that the maximum value of any one artefact is not in excess of £250.

This would create an annual premium of £240.17 and we shall be pleased to proceed with the cover following your written instructions.

Should you require further information regarding the above please do not hesitate to contact the writer.

Yours sincerely

*[Signature]*  
J. Grubb  
Deputy Business Manager

